

## **Recommendation pursuant to Article 2 (Scope), Article 11 (Access Control) of Recommendation 11:2013 and to Recommendation 08:2014**

As proposed by Joint Advisory Group on Data Management (JAGDM), the Commission here by adopts the following recommendation pursuant to Article 2 (Scope), Article 11 (Access Control) of Recommendation 11:2013 and to Recommendation 08:2024

## **Background**

The changes in this update to Access Control Guidelines update the access control to the ERS-UI, as presented in the NEAFC Information Security Management System (ISMS) in conformity with Recommendation 14: 2025, which changed the data sharing arrangements in the NEAFC Scheme of Control and Enforcement. This update does not introduce any new practical arrangements.

[illegible]

<i>SITE</i>	<i>content/action</i>	<i>Content Classification(according to Data Classification)</i>	<i>anon</i>	<i>Industry delegate [2]</i>	<i>Annual Meeting Observer [7]</i>	<i>delegate</i>	<i>pecmas observers [6]</i>	<i>basic ops</i>	<i>assigned inspectors</i>	<i>ERS-UI*</i>	<i>PS admin</i>	<i>FS admin</i>	<i>PSC vessel account</i>	<i>PSC basic ops</i>	<i>PSC Catches Export</i>	<i>ICES VMS Data [5]</i>	<i>WG Stats</i>	<i>Security System Administrator</i>	<i>View All Data Tester [8]</i>	<i>NEAFC Sec</i>	<i>Admin</i>	<i>Site Admin</i>
	export PSC catch information	RH													x					x		
	View all PSC	RH	-	-		-	-	-	-		-	-	-	X						-		
ers.neafc.org	View all data in VMS/ERS-UI	RH																		X		
	View all message in ERS-UI (according to Article 14)	RH								x												
ers-staging.neafc.org	View all VMS / FA test Data	RH																		X		
	View all VMS / FA test Data	RH																	x			

## Notes to the Table

1. Meeting Reports and some meeting papers (documents) for the year are made public after the Annual Meeting report is finalised. All meeting reports and documents are restricted during the year in which they are created/tabled within NEAFC and prior to presentation to the Commission at the AM. This is according to Article 7.2 Data Classification, Annex 2 Classification of Meeting Documents. Requests for access to documents classified as restricted can be accepted after the documents have been presented to the Commission (normally at the Annual Meeting). Any requests will be addressed to the Secretary and evaluated by the Commission on a case-by-case basis.
2. Industry Delegates: Have access to all meeting papers on the site during the Annual Meeting period (as per other delegates) accounts are blocked when the report from the meeting is adopted by the Commission.
3. Operational Contacts: Some PSC contacts have been kept restricted to members at the choice of a CP. Access is therefore not consistent across all CPs within the system. CPs without designated ports have PSC/FS contacts which are restricted by default, as they do not have 'public' users, they only have official users (i.e. from national authorities or government ministries/agencies).
4. Add own Inspections Reports: 'Assigned inspectors' and PS (&FS) PSC admin roles operate with an additional sub role, so that officials can only enter data for an assigned country.
5. Content created and transferred according to recommendation 06: 2022 Providing VMS Data to ICES. The user role and the content use the same name so [5] appears twice.
6. Time limited access to PECMAS meeting documents. PECMAS Documents only are available to PECMAS observers for up to 3 months before the meeting to one week after.
7. Time limited access to Annual Meeting Observers. Annual Meeting Documents are available to Observers in the week before the meeting up until the adoption of Annual Meeting report and publication of Committee and Working Group reports.

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8. These roles are only applicable to the testing the ERS-UI. When the ERS-UI is in production, the permissions granted to testers will be added to the existing 'assigned inspectors' and 'basic\_operations' roles according to the rules in the Scheme. These roles have an additional sub role to allow testers to see different pilot data in accordance with the differing CP approaches to data sharing in testing testing which were agreed by PECMAC in 2021.

9. Recommendation 13: 2021 amended Scheme Articles XVa and b to allow for forms to be sent via email as well as fax to the Secretariat and then uploaded as pdf in the event that the Secretariat system is down for an extended time period.

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\* Users with this role (i.e. ERS-UI) see data which is either filtered or unfiltered according to the FLUX/NAF level playing field agreement depending on the users Contracting Party

The main access control list (Users and Roles) is kept as an Excel spreadsheet on the NEAFC file server

Administrators are required to log any changes to user accounts to allow for auditing.

Passwords are reset automatically and are not administered by the Secretariat. Should it be necessary to re-set a password and inform the user, it is the policy to send usernames and any password /password hints in two separate emails.

All NEAFC sites use only HTTPS protocol therefore the handling for all data types on the site is RH (restricted high)

The following operational roles: assigned inspectors, PS admin, FS admin, Upload Stats, & ERS-UI tester roles have the relevant operational unit assigned by the Sec when creating an account

- Content Access for NEAFC Secretariat is listed in this table. This user role does not have technical site management and configuration permissions. Detailed breakdown of such permissions for technical user roles are available on request.